



**Corpus Christi  
Housing Authority**  
Board of Commissioners

3701 Ayers Street  
Corpus Christi, TX 78415  
www.hacc.org

**REGULAR BOARD MEETING MINUTES**

September 28, 2022

11:30 am

Corpus Christi Housing Authority

The meeting was called to order by the Chair of the Board at 11:33 am.

Upon roll call those Commissioners found to be present and absent were as follows:

**COMMISSIONERS PRESENT:**

Cathy Mehne  
Dr. Gilda Ramirez  
Curtis Clark  
Richard Balli  
Dr. Esperanza Zendejas

**COMMISSIONERS ABSENT:**

None

**COUNSEL:** Jeff Lehrman

**STAFF:**

Gary Allsup, President and Chief Executive Officer  
Valerie Hernandez, Executive Assistant  
Rhen Bass, Chief Financial Officer  
Marisa Smithwick, VP HCV Program  
Ester Cox, Rental Housing  
Mark Estrada, Finance

Brian Bray, VP Administrative Services  
Tony Wilson, Special Projects  
Lorenzo Buitron, Sr VP Construction & Maintenance  
Tina Bartlett, VP Rental Housing  
Karen Miranda, Human Resources

**Also Present:**

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

**INSTALLATION OF BOARD MEMBERS:** Oath of Office for Commissioner Dr. Esmeralda Zendejas.

**EXECUTIVE SESSION:**

Chair recessed the Board to closed session to discuss legal and personnel matters. The meeting reconvened at 12:53 p.m.

Commissioner Ramirez motioned to approve the minutes of the Regular Board Meeting of August 31, 2022 as presented, seconded by Commissioner Clark. Motion passed by unanimous vote.

**OPEN FORUM:** None

**CONSENT AGENDA:**

Commissioner Clark motioned to approve, seconded by Commissioner Ramirez. Motion passed by unanimous vote.

**ITEMS FOR CONSIDERATION**

**Action Item No. 22-FIN-09-974:** Rhen Bass requested approval to Purchase the Limited Partners' Interest in Sea Breeze Seniors, LP.. After a brief discussion, Commissioner Clark motioned to approve, seconded by Commissioner Ramirez. Motion passed by unanimous vote.

**Action Item No. 22-FIN-09-975:** Rhen Bass requested approval of the 2023 Corpus Christi Housing Authority and Affiliates Budget for Fiscal Year 2022-2023. After a brief discussion, Commissioner Clark motioned to approve, seconded by Commissioner Ramirez. Motion passed by unanimous vote.

**FINANCIAL REPORT**

Rhen Bass gave a brief report on the Financials for CC Housing Authority and Affiliates

## **CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Allsup gave an update on the biannual inspections for the properties which will be roughly a 8-9 week period.

Mr. Allsup gave dates for the following upcoming meetings: October 6 Retreat, October 26 Board Meeting, November 10-11 Board of Commissioner Training and December 7 meeting.

Mr. Allsup reminded the board we needed commissioner photos and bios for the website.

## **CHAIR/BOARD COMMENTS**

## **ADJOURNMENT**

Meeting adjourned at 1:40p.m.



Cathy Mehne, Chair  
Board of Commissioners  
Housing Authority of the City of Corpus Christi



Gary Allsup, Secretary  
Board of Commissioners  
Housing Authority of the City of Corpus Christi