



3701 Ayers Street  
Corpus Christi, TX 78415  
www.hacc.org

BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING MINUTES

December 7, 2022

11:30 am

Corpus Christi Housing Authority

The meeting was called to order by the Chair of the Board at 11:31 am.

Upon roll call those Commissioners found to be present and absent were as follows:

**COMMISSIONERS PRESENT:**

Cathy Mehne  
Dr. Gilda Ramirez  
Richard Balli

**COMMISSIONERS ABSENT:**

Curtis Clark  
Dr. Esperanza Zendejas

**COUNSEL:** Jeff Lehrman

**STAFF:**

Gary Allsup, President and Chief Executive Officer  
Valerie Hernandez, Executive Assistant  
Rhen Bass, Chief Financial Officer  
Tina Bartlett, VP Rental Housing

Karen Miranda, Human Resources  
Andrea Tellez, Deputy Director HCVP  
Lorenzo Buitron, Sr VP Construction & Maintenance  
Ester Cox, Rental Housing

**Also Present:**

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

**EXECUTIVE SESSION:**

Chair recessed the Board to closed session to discuss legal and personnel matters. The meeting reconvened at 12:35 p.m.

Commissioner Ramirez motioned to approve the minutes of the Regular Board Meeting of September 28, 2022 as presented, seconded by Commissioner Balli. Motion passed by unanimous vote.

Commissioner Ramirez motioned to approve the minutes of the Special Board Meeting of October 26, 2022 as presented, seconded by Commissioner Balli. Motion passed by unanimous vote.

**OPEN FORUM:** None

**CONSENT AGENDA:**

Commissioner Balli motioned to approve, seconded by Commissioner Ramirez. Motion passed by unanimous vote.

**ITEMS FOR CONSIDERATION**

**Action Item No. 22-FIN-12-977:** Rhen Bass requested approval of the 2023 Tax Credit Properties Budget. After a brief discussion, Commissioner Ramirez motioned to approve, seconded by Commissioner Balli. Motion passed by unanimous vote.

**Action Item No. 22-HCV-12-978:** Tina Bartlett requested approval to amend the Housing Choice Voucher Administrative Plan. After a brief discussion, Commissioner Balli motioned to approve, seconded by Commissioner Ramirez. Motion passed by unanimous vote.

**Action Item. 22-EO-12-979:** Gary Allsup requested approval of the 2023 Board Meeting Dates. After a brief discussion, Commissioner Balli motioned to approved, seconded by Commissioner Ramirez. Motion passed by unanimous vote.

**FINANCIAL REPORT**

Rhen Bass gave a brief report on the Financials for CC Housing Authority and Affiliates

## **CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Allsup gave an update on the Sea Breeze closing; should be complete in January 2023.

Mr. Allsup gave an update on the Hampton Port Refinance; submitted to HUD for approval. The process usually takes ninety (90) days with an anticipated action item in March.

Mr. Allsup announced the recognition Thanksgiving Homes received during the Parade of Homes.

Mr. Allsup gave a briefing on the upcoming Santa's workshop event at Treyway, McKenzie and the Administrative Building.

Mr. Allsup introduced the Deputy Director of HCVP, Andrea Tellez.

## **CHAIR/BOARD COMMENTS**

## **ADJOURNMENT**

Meeting adjourned at 1:17p.m.



Cathy Mehne, Chair  
Board of Commissioners  
Housing Authority of the City of Corpus Christi



Gary Allsup, Secretary  
Board of Commissioners  
Housing Authority of the City of Corpus Christi