



3701 Ayers Street
Corpus Christi, TX 78415
www.hacc.org

BOARD OF COMMISSIONERS
REGULAR BOARD MEETING MINUTES

December 6, 2023

11:30 am

Corpus Christi Housing Authority

The meeting was called to order by the Vice-Chair of the Board at 11:30 am.

Upon roll call those Commissioners found to be present and absent were as follows:

COMMISSIONERS PRESENT:

Cathy Mehne
Curtis Clark
Dr. Brian Tietje

COMMISSIONERS ABSENT:

Richard Balli
Hilda Dalfonso

COUNSEL: Jeff Lehrman

STAFF:

Gary Allsup, President and Chief Executive Officer
Valerie Hernandez, Executive Assistant
Rhen Bass, Chief Financial Officer
Tony Wilson, Director of Development
Anton Shaw, VP HCV Program
Malcolm Salters, Finance
Mikaela Laurent, Finance
Daniel Mensah, Finance

Jennifer Guerrero, Director of Rental Properties
Ester Cox, VP Rental Housing
Brian Bray, VP Administrative Services
Marisa Smithwick, VP Training & Technology
Karen Miranda, VP Human Resources
Michelle Kish, Finance
Mark Estrada, Finance
Janie Longoria, Finance

Also Present:

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

EXECUTIVE SESSION:

Chairperson Mehne recessed the Board to closed session to discuss legal and personnel matters. The meeting reconvened at 12:37p.m.

Vice-Chairperson Clark motioned to approve the minutes of the Regular Meeting of October 25, 2023 as presented, seconded by Commissioner Tietje. Motion passed by unanimous vote.

OPEN FORUM: None

CONSENT AGENDA:

Commissioner Clark motioned to approve, seconded by Commissioner Dalfonso. Motion passed by unanimous vote.

ITEMS FOR CONSIDERATION:

Action Item. 23-FIN-12-999: Rhen Bass requested approval of the Tax Credit Budget. After a brief discussion, Commissioner Clark motioned to approved, seconded by Commissioner Tietje. Motion passed by unanimous vote.

Action Item. 23-HCVP-12-1000: Anton Shaw requested approval of Zero Income Required Reporting. After a brief discussion, Commissioner Tietje motioned to approved, seconded by Commissioner Clark. Motion passed by unanimous vote.

Action Item. 23-AS-12-1001: Anton Shaw requested approval of Correction to Administrative Plan Verbiage. After a brief discussion, Commissioner Tietje motioned to approved, seconded by Commissioner Clark. Motion passed by unanimous vote.

Action Item. 23-AS-12-1002: Gary Allsup requested approval of 2024 Board Meeting Dates. After a brief discussion, Commissioner Clark motioned to approved, seconded by Commissioner Tietje. Motion passed by unanimous vote.

FINANCIAL REPORT

Rhen Bass gave a brief report on the Financials for CC Housing Authority and Affiliates

HOUSING CHOICE VOUCHER PROGRAM

Anton Shaw gave a brief presentation on the HCV Program.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Allsup gave an update on Sea Breeze Refinance currently on pause.

Mr. Allsup gave an update on Lozano property.

Mr. Allsup gave an update on the Housing Choice Voucher Program annual review.

Mr. Allsup gave an update on the RAD property shopper system.

Mr. Allsup gave an update on occupancy, currently 95%.

Mr. Allsup gave an update on Navarro painting project.

Mr. Allsup gave an update on the Santa's Workshop.

Mr. Allsup announced dates for the BOC Retreat on Jan. 19 and Mayors Interagency Meeting on December 8.

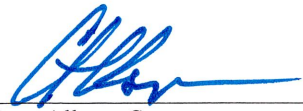
Mr. Allsup announced the retirement of Janie Longoria.

CHAIR/BOARD COMMENTS

ADJOURNMENT

Meeting adjourned at 1:15p.m.


Cathy Mehne, Chair
Board of Commissioners
Housing Authority of the City of Corpus Christi



Gary Allsup, Secretary
Board of Commissioners
Housing Authority of the City of Corpus Christi