



**Corpus Christi
Housing Authority**
Board of Commissioners

3701 Ayers Street
Corpus Christi, TX 78415
www.hacc.org

REGULAR BOARD MEETING MINUTES

May 28, 2019

11:30am

CC Housing Authority

The meeting was called to order by the Chair of the Board at 11:33 am.

Upon roll call those Commissioners found to be present and absent were as follows:

COMMISSIONERS PRESENT:

Patsy Boone
Cathy Mehne
Norma Hernandez
Steve Banta

COMMISSIONERS ABSENT:

Harvey Lopez

COUNSEL: Robert Anderson

STAFF:

Gary Allsup, President and Chief Executive Officer
Joe Louth, Chief Financial Officer
Lorenzo Buitron, Sr. VP CFP & Construction
Valerie Hernandez, Executive Assistant
Joan Harper, ABM
Dan Brown, Special Projects

Brian Bray, VP Procurement
Don Meer, Finance
Ashley Ayala, Finance
Rosemary Khosrowsalafi, Procurement

Also Present:

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

INSTALLATION OF BOARD MEMBERS: Oath of Office for Steve Banta - Reappointment

EXECUTIVE SESSION:

Chair recessed the Board to closed session to discuss legal matters. The meeting reconvened at 12:32 p.m.

OPEN FORUM: None

CONSENT AGENDA:

Commissioner Hernandez motioned to approve, seconded by Commissioner Boone. Motion passed by unanimous vote.

ITEMS FOR CONSIDERATION

Action Item No. 19-AS-05-884: Brian Bray requested approval of Bank Depository Services. After a brief discussion, Commissioner Hernandez motioned to approve, seconded by Commissioner Banta. Motion passed by unanimous vote. Commissioner Boone abstained from voting.

Action Item No. 19-AS-05-885: Brian Bray requested approval of Thanksgiving Homes Small Builder Initiative Program. After a brief discussion, Commissioner Banta motioned to approve, seconded by Commissioner Hernandez. Motion passed by unanimous vote.

Action Item No. 19-FIN-05-886: Joseph Louth requested approval of Investment Policy. After a brief discussion, Commissioner Boone motioned to approve, seconded by Commissioner Banta. Motion passed by unanimous vote.

OCCUPANCY REPORT

Joan Harper gave a brief report on Occupancy.

FINANCIAL REPORT

Joseph Louth, Chief Financial Officer, presented updates for CCHA Investments/Bank Accounts/Loans and bad debt summaries for April 2019.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Allsup announced that reconstruction at Wiggins was going well.

Mr. Allsup announced that we received we were going out for another bid for Sea Breeze drainage issue.

Mr. Allsup reported on I.T. related cost for replacement of personal computers.

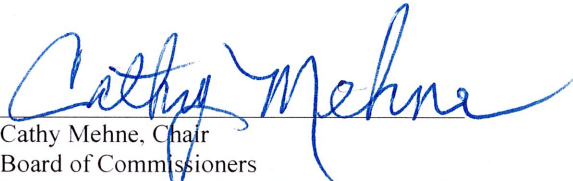
Mr. Allsup mentioned that the auditor would be at next meeting.

Mr. Allsup reported on an email he received from a Commissioner regarding a maintenance issue at one of our developments.


Mr. Allsup announced he would be attending a conference on Innovative Housing in Washington, DC.

ADJOURNMENT

Meeting adjourned at 1:18p.m.



Cathy Mehne, Chair
Board of Commissioners
Housing Authority of the City of Corpus Christi



Gary Allsup, Secretary
Board of Commissioners
Housing Authority of the City of Corpus Christi