



**Corpus Christi
Housing Authority**
Board of Commissioners

3701 Ayers Street
Corpus Christi, TX 78415
www.hacc.org

REGULAR BOARD MEETING MINUTES

October 8, 2019

11:30 am

Corban Townhomes

The meeting was called to order by the Chair of the Board at 11:30 am.

Upon roll call those Commissioners found to be present and absent were as follows:

COMMISSIONERS PRESENT:

Patsy Boone
Cathy Mehne
Harvey Lopez
Steve Banta

COMMISSIONERS ABSENT:

Norma Hernandez

COUNSEL: Jeff Lehrman

STAFF:

Gary Allsup, President and Chief Executive Officer
Joe Louth, Chief Financial Officer
Lorenzo Buitron, Sr. VP CFP & Construction
Valerie Hernandez, Executive Assistant
Joan Harper, VP Rental Housing

Brian Bray, VP Procurement
Don Meer, Finance
Marisa Smithwick, EVP Housing Choice Voucher Program
Dan Brown, Special Projects

Also Present:

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

EXECUTIVE SESSION:

Chair recessed the Board to closed session to discuss legal matters. The meeting reconvened at 12:33 p.m.

Commissioner Banta motioned to approve the minutes of the Regular Board Meeting of July 23, 2019, seconded by Commissioner Lopez. Motion passed by unanimous vote.

OPEN FORUM: None

CONSENT AGENDA:

Commissioner Boone motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

ITEMS FOR CONSIDERATION

Action Item No. 19-AS-10-893: Gary Allsup requested approval of Human Resource Policy Changes. After a brief discussion, Commissioner Lopez motioned to approve, seconded by Commissioner Banta. Motion passed by unanimous vote.

Action Item No. 19-FIN-10-894: Joseph Louth requested approval of 2020 Corpus Christi Housing Authority Budgets. After a brief discussion, Commissioner Boone motioned to approve, seconded by Commissioner Banta. Motion passed by unanimous vote.

Action Item No. 19-AS-10-895: Brian Bray requested ratification of Upgrade to Payroll/Human Resource Software Systems. After a brief discussion, Commissioner Boone motioned to approve, seconded by Commissioner Banta. Motion passed by unanimous vote.

Action Item No. 19-HCV-10-896: Marisa Smithwick requested approval to Amend Housing Choice Voucher Program Administrative Plan. After a brief discussion, Commissioner Lopez motioned to approve, seconded by Commissioner Boone. Motion passed by unanimous vote.

Action Item No. 19-EO-10-897: Dan Brown requested approval to Amend Infill Homes/Small Builders Initiative. After a brief discussion, Commissioner Banta motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

Action Item No. 19-EO-10-898: Gary Allsup requested approval Thanksgiving Homes Bylaws Revision. After a brief discussion, Commissioner Boone motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

Action Item No. 19-EO-10-899: Dan Brown requested approval for Construction of Duplex. After a brief discussion, Commissioner Banta motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

OCCUPANCY REPORT

Joan Harper and Lorenzo Buitron gave a brief report on Occupancy.

FINANCIAL REPORT

Joseph Louth, Chief Financial Officer, presented updates for CCHA Investments/Bank Accounts/Loans and bad debt summaries for August 2019.

OTHER

Dan Brown gave an update on Thanksgiving Homes.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Allsup reported on boardroom and training room remodel.

Mr. Allsup reported on STAR program also known as mobility plan.

Mr. Allsup reported on new lobby check-in changes and new online recertification.

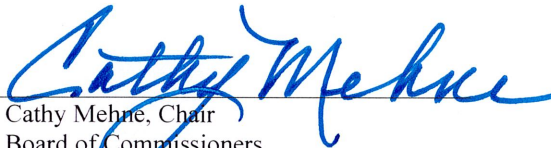
Mr. Allsup mentioned the upcoming NAHRO conference in San Antonio.


Mr. Allsup stated the next meeting would be in early December.

CHAIR/BOARD COMMENTS

ADJOURNMENT

Meeting adjourned at 2:03 p.m.


Cathy Mehne, Chair
Board of Commissioners
Housing Authority of the City of Corpus Christi


Gary Allsup, Secretary
Board of Commissioners
Housing Authority of the City of Corpus Christi