

REQUEST FOR COMPETITIVE SEALED PROPOSALS (CSP) No. P19003

Light Pole Replacements (Sea Breeze)

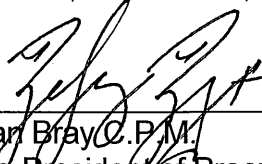
DATE: January 11, 2019

CONTACT NAME: All questions shall be sent via e-mail to: Rose Mary Khosrowsalafi at procurement@hacc.org

One (1) original and one (1) copy of the Sealed Proposal Responses are due on **Wednesday, February 6, 2019 at 2:00 p.m.** Deliver or hand carry to the Corpus Christi Housing Authority, 3701 Ayers, Corpus Christi, TX 78415 (Front Window)

NOTES TO ALL CONTRACTORS:

1. All work performed must meet all electrical, mechanical and building codes based on local, state, and federal regulations.
2. Contractor shall not commence work without a properly approved purchase order.
3. A non-mandatory pre-proposal conference is scheduled for Wednesday, January 23, 2019, at 10:00am, 3740 S Port, Corpus Christi, TX 78415.



Brian Bray C.P.M.
Vice-President of Procurement

Signature and submission of this Proposal shall serve as evidence that the Contractor understands and agrees to all conditions of the Request for Competitive Sealed Proposals – CSP P19003.

Company Name: _____

Authorized Representative: _____
(Print Name) (Title)

Signature: _____

Address: _____

Phone Number: _____ Email: _____

Date: _____

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- 1.0 THE AGENCY'S RESERVATION OF RIGHTS.** The Agency reserves the right to:
- 1.1 Right to Reject, Waive, or Terminate the Solicitation.** Reject any or all proposals, to waive any informality in the CSP process, or to terminate the CSP process at any time, if deemed by the Agency to be in its best interests.
 - 1.2 Right to Not Award.** Not to award a contract pursuant to this CSP.
 - 1.3 Right to Terminate.** Terminate a contract awarded pursuant to this CSP, at any time for its convenience upon 10 days written notice to the successful proposer(s).
 - 1.4 Right to Determine Time and Location.** Determine the days, hours and locations that the successful proposer(s) shall provide the services called for in this CSP.
 - 1.5 Right to Retain Proposals.** Retain all proposals submitted and not permit withdrawal for a period of 60 days subsequent to the deadline for receiving proposals without the written consent of the Agency Contracting Officer (CO).
 - 1.6 Right to Negotiate.** Negotiate the fees proposed by the proposer entity.
 - 1.7 Right to Reject any Proposal.** Reject and not consider any proposal that does not meet the requirements of this CSP, including but not necessarily limited to incomplete proposals and/or proposals offering alternate or non-requested services.
 - 1.8 No Obligation to Compensate.** Have no obligation to compensate any proposer for any costs incurred in responding to this CSP.
 - 1.9 Right to Prohibit.** At any time during the CSP or contract process to prohibit any further participation by a proposer or reject any proposal submitted that does not conform to any of the requirements detailed herein.
- 2.0 SCOPE OF WORK/TECHNICAL SPECIFICATIONS.** The Agency is seeking proposals from qualified and licensed entities to provide the following detailed services:
- 2.1 Light Pole Replacements at Sea Breeze as specified in Scope of Work.**
- 3.0 PROPOSAL FORMAT AND SUBMISSION.** All Proposal responses must conform to the following format. Failure to submit requested information or submitting information in a different format, may cause the proposal response to be non-responsive to the CSP.
- 3.1 Section 1 - General Information: Form and format provided (0 pts)**
 - 3.2 Section 2: Criterion 1 - Offeror's proposed price (70 pts)**
 - 3.3 Section 3: Criterion 2 - Offeror's experience with projects of similar size, type and complexity (30 pts)**
 - 3.4 Section 3: All other required forms**

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4.0 Proposal Evaluation:

- 4.1 **General Information:** Offeror's must complete the attached General Information Questionnaire and return it as Section 1 of the CSP response submission. (0 pts)
- 4.2 **Proposed Price:** Offeror must complete the completed Proposal Form and return as Section 2 of the CSP response submission. (70 pts)
 - 4.2.1 The evaluation of proposed price will be evaluated as follows: Lowest responsive and responsible offer will receive maximum points. Each offer's price proposal over 1% of the lowest acceptable price will receive a deduction of 1.4 points up to a maximum of 50% over the lowest price. Proposed prices over 50% of the lowest evaluated price will receive 0 points.
- 4.3 **Offer's Experience:** Offeror's must list projects, completed or ongoing, within the last 7 years, of similar size, type and complexity to this project where your company was the prime contractor. Projects must be listed in chronological order with most recent at top. Offeror's must use the following format and submit as Section 3 of the CSP response submission. (30 pts)

Project Name, Description & Location	Contact Name/Phone Number/Email	Contract Amount	Completion Date or Percent Complete
Light Pole Replacment ABC Housing Authority Somewhere, USA	Name Phone Email	\$100,000	January 31, 2018

- 4.3.1 Offerors with 5 or more projects of similar size, type and complexity will receive maximum points.
- 4.3.2 Offerors with 4 projects of similar size, type and complexity will receive 80% of the maximum points.
- 4.3.3 Offerors with 3 projects of similar size, type and complexity will receive 60% of the maximum points.
- 4.3.4 Offerors with 2 projects of similar size, type and complexity will receive 40% of the maximum points.
- 4.3.5 Offerors with 1 project of similar size, type and complexity will receive 20% of the maximum points.
- 4.3.6 Offerors with 0 projects of similar size, type and complexity will receive 0% of the maximum points.
- 4.3.7 The Agency will contact references listed.
- 4.4 **Preference Points Resident Participation:** Offerors must provide verification of employment of Housing Authority Resident(s) (10 pts)

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4.5 Evaluation Method

4.5.1 Initial Evaluation for Responsiveness. Each proposal received will first be evaluated for responsiveness. The Agency reserves the right to reject any proposals deemed by the Agency not minimally responsive.

4.5.2 Evaluation Selection and Ranking. Offerors will be evaluated on criteria 1 through 3 with a maximum of 100 total points and 10 extra points for Resident Participation preference. The evaluation committee will evaluate, rank, and publish rankings. The evaluation committee will then proceed to negotiate a contract with the highest-ranking offeror. If the negotiations are unsuccessful, the Agency will notify said offeror that negotiations have been terminated and will proceed to negotiate with the next highest ranked offeror. The Agency will continue this process until a contract has been reached. The Agency reserves the right to exclude firms failing to achieve a minimum total score from any further consideration for negotiation.

5.0 CONTRACT AWARD.

5.1 Contract Award Procedure. If a contract is awarded pursuant to this CSP, the following detailed procedures will be followed:

5.1.1 By completing, executing and submitting a proposal, the "proposer is thereby agreeing to abide by all terms and conditions pertaining to this CSP as issued by the Agency, either in hard copy or by reference. Accordingly, the Agency has no responsibility to conduct after the submittal deadline any negotiations pertaining to the contract clauses already published.

5.2 Contract Conditions. The following provisions are considered mandatory conditions of any contract award made by the Agency pursuant to this CSP:

5.2.1 Contract Form. The Agency will not execute a contract on the successful proposer's form-contracts will only be executed on the Agency form and by submitting a proposal the successful proposer agrees to comply.

5.2.2 Assignment of Personnel. The Agency shall retain the right to demand and receive a change in personnel assigned to the work if the Agency believes that such change is in the best interest of the Agency and the completion of the contracted work.

5.2.3 Unauthorized Sub-Contracting Prohibited. The Contractor shall not assign any right, nor delegate any duty for the work proposed pursuant to

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this CSP. Any purported assignment of interest or delegation of duty, without the prior written consent of the CO shall be void and may result in the cancellation of the contract with the Agency, or may result in the full or partial forfeiture of funds paid to the Contractor as a result of the proposed contract; either as determined by the CO.

- 5.3 Contract Period.** Completion within 65 work days after receipt of Notice to Proceed.
- 5.4 Licensing and Insurance Requirements.** Prior to award (but not as a part of the proposal submission) the *successful proposer* will be required to provide:
- 5.4.1 Workers Compensation Insurance.** An original certificate evidencing the proposer's current industrial (worker's compensation) insurance carrier and coverage amount (NOTE: Workers Compensation Insurance will be required of any Contractor that has employees other than just the owner working on-site to provide the services);
- 5.4.2 General Liability Insurance.** An original certificate evidencing General Liability coverage, naming the Agency as an additional insured, together with the appropriate endorsement to said policy reflecting the addition of the Agency as an additional insured under said policy (minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$1,000,000, together with damage to premises and fire damage of \$50,000 and medical expenses any one person of \$5,000), with a maximum deductible amount of \$5,000;
- 5.4.3 Automobile Insurance.** An original certificate showing the proposer's automobile insurance coverage in a combined single limit of \$1,000,000. For every vehicle utilized during the term of this program, when not owned by the entity, each vehicle must have evidence of automobile insurance coverage with limits of no less than \$100,000/\$300,000 and medical pay of \$5,000.
- 5.4.4 City/County/State Business License.** If applicable, a copy of the proposer's business license allowing that entity to provide such services within the City of Corpus Christi, Nueces County, and/or the State of Texas.
- 5.4.5 Right to Negotiate Final Fees.** The Agency shall retain the right to negotiate the amount of fees that are paid to the successful proposer, meaning the fees proposed by the top-rated proposer may, at the Agency's options, be the basis for the beginning of negotiations. Such negotiations shall begin after the Agency has chosen a top-rated proposer. If such negotiations are not, in the opinion of the CO successfully concluded within 5 business days, the Agency shall retain the right to end such negotiations and begin negotiations with the next-rated proposer. The Agency shall also retain the right to negotiate with and make an award to

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more than one proposer, as long as such negotiation(s) and/or award(s) are addressed in the above manner (i.e. top-rated first, then next-rated following until a successful negotiation is reached).

- 5.5 **Contract Service Standards.** All work performed pursuant to this CSP must conform and comply with all applicable local, state and federal codes, statutes, laws and regulations.
- 5.6 **Prompt Return of Contract Documents.** Any and all documents required to complete the contract, including contract signature by the successful proposer, shall be provided to the Agency within (ten) 10 work days of notification by the Agency.

6.0 Bonding Requirements:

- 6.1 **Performance Bond.** The performance bond is meant to ensure that the contract is successfully completed. The performance bond guarantees that if the Contractor is unable to complete the contract, the surety company will step in to finish the work. In the case of a letter of credit or cash escrow, the Agency may use these funds to complete the contract work.
- 6.2 **Payment Bond.** The payment bond is a method of ensuring that the Contractor pays the subcontractors and suppliers. By requiring payment bonds, the Agency avoids becoming entangled in disputes concerning payment of subcontractors and suppliers by the general contractor. The surety underwriting the payment bond ensures the contractors and suppliers will be paid. Failure to pay subcontractors for work performed in commercial contracts may often lead to the subcontractor filing a mechanic's lien against property owners to obtain payment for services rendered. The Agency contract requires the payment bond to prevent this problem and ensure that no liens will be filed against any Agency building or lot of ground.
- 6.3 **Bonding Companies.** An acceptable surety (bonding) company is one that is authorized to do business in the State of Texas and the Agency. The surety must be listed on the most recently published U.S. Treasury Circular 570 (often referred to as the T-List). Individual sureties are not permitted. Circular 570 is available from the U.S. Department of the Treasury, Financial Management Service, Surety Bond Branch, Room #262C, 401 14th Street, S.W., Washington, D.C. 20227. The T-List may also be accessed on the Internet at: <http://www.fms.treas.gov/c570/index.html>.

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SECTION 1 – General Information Questionnaire (0 Points)

1. Name of Firm: _____
Address of Principle Office: _____
Phone: _____ Fax: _____
Form of Business Organization: _____
Responsible Contact Personnel:
Name _____ Cell # _____ E-mail _____
Name _____ Cell # _____ E-mail _____
Name _____ Cell # _____ E-mail _____
2. How many years has your organization been in business in its current capacity?
3. How many years has your organization been in business under its present name?
4. Under what other or former names has your organization operated?
5. Claims and suits (If the answer to any of the questions below is yes, please attach details).
 - 5.1 Has your organization ever failed to complete any work awarded to it?
 - 5.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?
 - 5.3 Has your organization filed any lawsuits or requested arbitration or mediation with regard to construction contracts within the last fifteen years?
6. Within the last fifteen years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

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Form of Proposal

(1) Instructions. Unless otherwise specifically required, the items listed below must be completed and included in the proposal submittal.

(2) Resident Participation Statement. Are you claiming a Resident Participation business preference? Yes No .

(3) Debarred Statement. Has this firm, or any principal(s) ever been debarred from providing any services by the Federal Government, any state government, the State of Texas, or any local government agency within or without the State of Texas? Yes No If "Yes," please attach a full detailed explanation, including dates, circumstances and current status.

(4) Disclosure Statement. Does this firm or any principals thereof have any current, past personal or professional relationship with any Commissioner or Officer of the Agency? Yes No If "Yes," please attach a full detailed explanation, including dates, circumstances and current status.

(5) Felony Disclosure. Has any principal(s) or any person(s) proposed to perform the work ever been convicted of a felony? Yes No If "Yes," please attach a full detailed explanation, including dates, circumstances and current status. PLEASE NOTE: The Agency reserves the right to not make award to any proposer that has staff who has been convicted of a felony if the Agency feels that doing such is in its best interests.

(6) Non-Collusive Affidavit. The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal price of affiant or of any other proposer, to fix overhead, profit or cost element of said proposal price, or that of any other proposer or to secure any advantage against the Agency or any person interested in the proposed contract; and that all statements in said proposal are true.

(7) Proposer's Statement. The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this proposal submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the Agency discovers that any information entered herein to be false, such shall entitle the Agency to not consider or make award or to cancel any award with the undersigned party. Further, by completing and submitting the proposal submittal, and by entering and submitting the costs, the undersigned proposer is thereby agreeing to abide by all terms and conditions pertaining to this CSP as issued by the Agency, including

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an agreement to execute an Agency Contract form. Pursuant to all CSP Documents, this Form of Proposal, and all attachments, and pursuant to all completed Documents submitted, including these forms and all attachments, the undersigned proposes to supply the Agency with the services described herein for the fee(s) entered within the areas provided in this CSP.

(8) Proposed Price Lump Sum:

\$ _____

Written Price

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SCOPE OF WORK

Description of Project :

Light Poles, 27 total/25' in height, at Sea Breeze Senior Citizen Apartments, 809 Derry Street, Corpus Christi, Texas, adjoining Lantana Street at HWY I 37, are approximately 12 years old and exhibiting paint cracking, chipping, and rustic poles. The poles are approximately a hundred feet apart along concrete drive corridor with offset parking/housing units and one parking lot standard per each offset. A review of each pole clearly requires all poles to be totally removed and replaced.

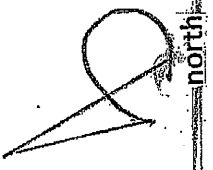
Scope of Work :

All twenty-seven (27) poles are bolted to concrete footing pier two (2') foot in diameter, approx.. one (1') foot off of the ground. Bolting plan is based on 4 bolts with $\frac{3}{4}$ " diameter nuts eight (8") inch center/center bolt square pattern securing 4" x 4" steel pole, 25' tall with 3 foot extension 16" squared sodium light head with cadmium fluoride photocell to shut off light automatically during daylight. The steel post appears to be 11 gage type. Above the pier/post connection, approx.. 11" to center is a plate cover for hole entry to connect electrical lines.

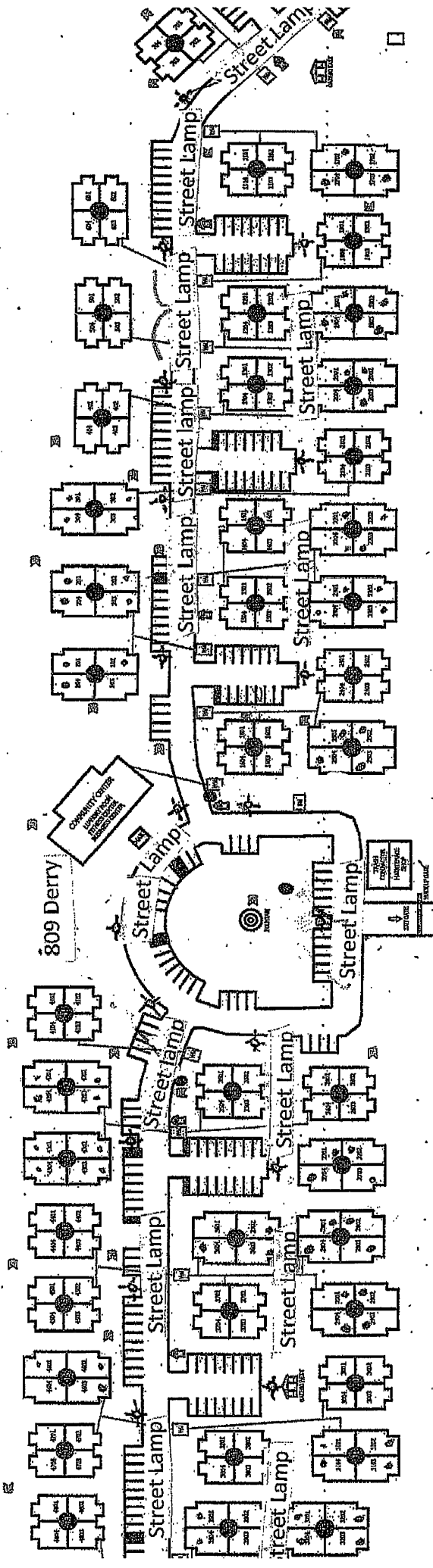
The selected material types for replacement are steel, fiberglass, and aluminum. Each can be provided 25' in height with extended light heads and comply with TDI windstorm certification. Although steel is commonly used, certified and engineered according to AASHTO standards and commercial criteria, the weakness of steel is subject to salty weather conditions which is why the existing pole lights made of steel are causing mill based paint to flake and chip from the oxidation of steel to rust. Unless hot dipped galvanized, which is a very expensive process, steel is not the best material to use along the Gulf Coast Region.

Fiberglass Light Poles seen very potential because fiberglass doesn't rust along the salty Gulf Coast conditions. It is also considered light weight, reasonable in cost and durable. On the other hand, fiberglass is weak in shear, and subject to buckling by impact. The concrete piers, approximately a foot high from ground is subject to direct impact/shear and buckle over from vehicular impact resulting from low concrete pier and weak base.

The aluminum light pole is similar to the steel light standard in strength and durability, but does not oxidize and rust as steel does. Aluminum is lightweight, conductive, reflective, nontoxic, and can be non-corrosive. The proposed 27 light poles are to be removed from property and replaced with 25' tall, .250 thick, 5" O.D., square 8"x8"x3/4" bolt/square pattern, aluminum satin metal finish, with lighting 150 watt/4' extended aluminum cobra head light, or approved equal. Entry electric cover to be 11" from base, with photocell. Comply with TDI windstorm requirements. Allow 3 weeks for delivery of material, and 5 poles/week placement/6 weeks.



Interstate Highway 37



Street Lamp (SL) 27 Total



Corpus Christi Housing Authority

809 Derry Drive
Corpus Christi, Texas

N.T.S.